



HILLINGDON PRIMARY SCHOOL

Learning and Achieving Together

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Friday 2nd September 2022

Return to School - Monday 5th September 2022

Year 1 to Year 6

At the beginning of term there are different arrangements for Nursery and Reception. Parents/carers have been informed of these arrangements.

Dear Parents and Carers,

We look forward to welcoming your child/ren back to school on Monday.

Please find below information that will support your child on their return to school.

Attendance

We return to school on Monday 5th September 2022. Without an appropriate reason, attendance for all pupils who do not attend on this date will be unauthorised. Pupils with poor attendance are disadvantaged in their learning and the majority do not achieve as well as their peers.

A member of staff will make contact with families of any child not attending on Monday.

Reminder - New start and finish times from September 2022

	Reception, Key Stage 1 and Key Stage 2	Gates Open	Gates Close
Start Time	8.45 am	8.30 am - school doors will open at 8.35 am	8.45 am - all pupils should be in class by 8.45 am.
Finish Time	3.15 pm	Gates open at 3.05 pm - please collect your child by 3.15 pm	

- Staff will be on duty to guide children and parents/carers to their child's entrance and exit door.
- Ensuring all pupils, parents and carers enter and leave during the same time slots means that we can secure the site at a set time. Therefore all gates will be locked promptly.
- The Breakfast Club will continue to start at 7.30am. Pupils will be taken to their classrooms at the start of the school day.



A Member of the Elliot Foundation Academy Trust

- The 4.30 Club will start at 3.15pm and finish at 4.30pm promptly. Please make sure you collect your child at or before 4.30 pm. Parents who are not able to collect by 4.30 pm are asked to use Special Treasures after school club.
- Parents/carers who require a place in the Breakfast Club and/or the 4.30 Club must complete a form for Mrs Childs (Welfare Manager / schilds@hillingdonprimaryschool.org.uk) and return it.

Arrival and Dismissal Arrangements - Staff will be available to guide parents and children

New Year Group	Arrival Arrangements	Dismissal Arrangements
Key Stage 2 - Children whose parents have given permission to walk home alone will be dismissed from the school premises at 3.15 pm. No child will be allowed to walk home alone until parents have emailed permission to Mrs Childs (Welfare Manager) schilds@hillingdonprimaryschool.org.uk		
Year 6	Pupils should enter via the side door - new building.	Pupils will be dismissed from the Key Stage 2 playground - amphitheatre area.
Year 5	Pupils should enter via the old building - doors on the key stage 2 playground.	Pupils will be dismissed from the Key Stage 2 playground - amphitheatre area.
Year 4	Pupils should enter via the old building - doors on the key stage 2 playground.	Pupils will be dismissed from the Key Stage 2 playground - near to the quiet area.
Year 3	Pupils should enter via the old building - doors on the key stage 2 playground. On Monday and Tuesday of the first week children will line up on the playground at 8.45 am.	3M and 3P will be dismissed from the Key Stage 2 playground on the far left hand side wall 3H will be dismissed via their classroom door.
Key Stage 1		
Year 2	Pupils should enter via the old building - doors on the key stage 2 playground. On Monday and Tuesday of the first week children will line up on the playground at 8.45 am.	Pupils will be dismissed from the Key Stage 2 playground - from the 'quiet area'
Year 1	Pupils enter via their classroom door	Pupils exit via their classroom door.
Pupils starting the Nursery and Reception classes in September 2022 have their own start and finish times for the beginning of term.		

Support for families

I hope you have had an enjoyable summer. However, if any difficulties have arisen that we need to be aware of, to support your child, please speak to Mrs Childs and Mrs Chaplin. I know many families have links to Pakistan and you may be worried about family and friends that have been impacted by the floods. You are in our thoughts and if we can do anything practical to support your child please do let us know.

Lunches - The Pantry

Please make sure you order your school lunch from The Pantry. All pupils in Reception, Year 1 and Year 2 are entitled to a free lunch. We encourage all parents/carers to take advantage of this opportunity. From October half-term we will have a new school lunch provider. Therefore, parents should only order from The Pantry up to half-term. We will provide more information soon about the new arrangements.

School Uniform

All students should be wearing the correct school uniform from Monday 5th September. If parents have any concerns about the affordability of school uniforms, then they should speak with Mrs Childs (*Welfare Manager*) schilds@hillingdonprimaryschool.org.uk who is always there to support.

Please note that during the winter, boots should not be worn with skirts. We would like to thank all parents/carers for ensuring that their children are dressed in the correct school uniform.

PE Kit

We will continue to ask the children to wear their PE kit to school on the days they have PE. Pupils should not be wearing jewellery. This week, parents/carers will be informed of the PE timetable.

Bags - This school rule has now been in place for two years. Please support us by following this rule. If any parent/carers has financial difficulties with this request, please speak in confidence to Mrs Childs (*Welfare Manager*) schilds@hillingdonprimaryschool.org.uk who is always there to support.

Students in Year 1 to Year 5 should not bring backpacks into school. They should bring a book bag (it doesn't have to be the school one) and a lunch box (if they are having a packed lunch). This means our corridors are safer and additional and unnecessary items do not become a fire hazard. Corridors remain less congested making it easier to move around and work in. A book bag fits into your child's tray and ensures it is easily accessible for your child to efficiently organise their belongings. Nursery, Reception and Year 6 are able to have backpacks. Their classrooms are located in the new building where the cloakroom provision is more generous. I know that many of the Nursery and Reception children need to bring a change of clothes and backpacks are used for this purpose. For our Year 6 children it is now a privilege that comes with being the oldest members of the school and as role models for our younger students.

Stationery - Pencils, pens etc.

We know that many of our students enjoy preparing for the new school term. Pupils are welcome to bring in their own pencil case, pencils and pens.

We look forward to seeing you on Monday!

Ann Bowen-Breslin

Principal

Hillingdon Primary School