



HILLINGDON PRIMARY SCHOOL
Learning and Achieving Together

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Thursday 20th January 2022

Assistant Headteacher for Inclusion

Dear Parents and Carers,

On Monday 31st January Ms Townsend will be leaving us as a permanent member of staff. We are hopeful that she may return on occasional days to support us with school improvement work but she will no longer be responsible for inclusion as she needs to focus on preparations for her return to Canada. I know that this has been a difficult decision for Ms Townsend to make and she will miss all the children and parents/carers that she has worked with so closely.

I would like to thank Ms Townsend for all her hard work and commitment to our families. I know that her kindness and care has been appreciated by both staff and the families she has worked with over the last three years. As a staff we will miss her. We have learnt much from her academic expertise in inclusion and these are systems that we will continue to build upon.

Ms Townsend's role now passes to Mr Daniel Hancox. Mr Hancox joins us from a local special school so we are looking forward to tapping into his talents. Mr Hancox started in January and has already had the opportunity to be part of an induction programme with Ms Townsend. This included a very positive SEND audit that was led by The Elliot Foundation Academies Trust.

I know that Mr Hancox is keen to speak with parents/carers and will make contact at the appropriate time. Parents/carers can still make contact with Ms Townsend regarding SEND although she will start to link parents/carers to Mr Hancox.

Yours faithfully,

Ann Bowen-Breslin
Headteacher