



HILLINGDON PRIMARY SCHOOL

Learning and Achieving Together

Principal: Mrs Ann Bowen-Breslin (MA)
Head of School: Ms Sabrina Kelly B.Ed (Hons)

Uxbridge Road,
Hillingdon,
Middlesex,
UB10 0PH

Email: hillprimary@hillingdonprimaryschool.org.uk
Website: www.hillingdon.hillingdon.sch.co.uk

Tel: 01895 590087

Friday 12th November 2021

Dear Parents and Carers,

Reception to Year 6 - Parent Consultation Meeting
Tuesday 23rd November and Thursday 25th November 2021 - 3.30pm to 6.30pm

We would like to invite you to meet with your child's class teacher to discuss their progress and how they have settled back into school this year. Parent consultation meetings will take place using the Virtual Parents Evening System. The appointments will last for 10 minutes.

Your child's Autumn Term Report will be sent out to all children (Reception - Year 6) no later than Monday 22nd November 2021. Please make reference to this report during the parent consultation meeting. This report will focus on your child's learning behaviours. For example: Is your child resilient? Is your child able to work independently? We know that many of our students have learnt and practised these skills to a greater depth than usual due to lockdown.

For Year 1 to Year 5 assessments in maths, reading and writing will take place after the parent consultation meetings. The results of these tests will be sent home at the beginning of the spring term. We made the decision to complete assessments later than usual as we were keen to settle the children back into their learning before making formal assessments.

Year 6 parents/carers will receive maths, reading and writing test results on the autumn term reports as we prepare our students for their end of year SATs.

We ask that all parents/carers attend this parent consultation meeting. Experience demonstrates that the active involvement of parents/carers makes a difference to a child's success at school. At this first meeting of the school year we request that we only meet with parents/carers and that your child or younger siblings are not present. This will enable us to have a full discussion in relation to your child's engagement and progress in learning during the past few months.

Procedure for Booking a Virtual Parent Consultation

We use a quick and easy on-line booking system. This allows you to choose your own appointment times with your child's teacher. Due to the way the virtual meetings are set up on this system, it is only possible for one log-in from one household to be made.



A member of the Elliot Foundation Academy Trust

Appointments can be made online from Friday 12th November 2021 at 4pm. The online booking system will **close** on Monday 22nd November 2021 at 12 noon.

Please visit the following link: <https://hillingdonprimaryschool.parentseveningsystem.co.uk/> to book your appointment (*a short guide on how to book appointments is attached to this email*). If you do have difficulty booking the appointment online or do not have access for video calls, please contact or email the school on hillprimary@hillingdonprimaryschool.org.uk and we will be able to assist you swiftly.

A guide to attending video appointments is available [here](#) with a useful instructional video. The video calls can be accessed very simply via logging into the parents evening system or following the appointment link that is in your appointment confirmation email. We advise that you check that your software is compatible and have tested the system before your appointment time. Note that video calls start and end automatically at the designated appointment times therefore you must be on time for your appointment time as the calls cannot run beyond the allocated time.

Please note that no appointment can be booked outside the scheduled appointment times unless there are exceptional circumstances and this is authorised by the Principal. If you do have exceptional circumstances, please email the school at hillprimary@hillingdonprimaryschool.org.uk and explain your circumstances.

Yours faithfully

A handwritten signature in black ink that reads "Ann Bowen-Breslin". The signature is written in a cursive style.

Ann Bowen-Breslin
Principal