



## HILLINGDON PRIMARY SCHOOL

*Learning and Achieving Together*

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9th November 2021

Dear Parent / Carer,

### **Re: Update to Pupil GDPR Privacy Notice**

For a number of years we have welcomed trainee teachers into our classrooms. We are proud to be able to support them as they develop their teaching practice and work closely with Brunel University and other teacher training providers to contribute to the creation of the next generation of teachers.

To support their professional development, trainee teachers will occasionally record themselves teaching in our classrooms using an online video capture platform called IRIS Connect. IRIS Connect is used widely across schools to capture footage of practice so that teachers can reflect on their teaching and, in the case of our trainees, do this collaboratively with their mentor (the class teacher) and their University Link Tutor.

The use of IRIS Connect is covered by the school's existing GDPR policy. Data is being collected to enable us to perform an official task in the public interest: specifically to support pupil learning through the professional development of teachers. We have, however, updated our Privacy Notice for Pupils to include reference to the IRIS Connect platform and a copy can be found on the [school website](#). Further information relating to IRIS Connect's GDPR policy can also be found on their website: <https://www.irisconnect.com/uk/support/gdpr/>

We understand that some parents / carers may have concerns about the use of IRIS Connect and we would like to offer the following reassurances:

- Recordings of pupils will only be accessed and viewed by the student teacher with their school mentor (the class teacher) and the University Link Tutor;
- IRIS Connect is a purely audio and visual platform - no other personal, identifiable information, such as pupils' names, will be recorded;
- The footage will be used solely for professional development purposes in the context of initial teacher education;
- The footage cannot be downloaded from the IRIS Connect platform or shared with anyone outside of the group (trainee, mentor and tutor);
- All parties accessing and viewing the footage are DBS checked and cleared; and

- At the end of the student teacher's training programme, all footage on the platform will be automatically wiped and the account will be closed down.

A small number of parents / carers have not given permission for their child to be photographed or recorded at school. These pupils are known to the class and trainee teacher and every effort will be made to avoid them in the recording. In the event that this is not possible, their images will be blurred and any commentary from them removed from the recording.

We hope this letter provides further insight into the use of IRIS Connect and answers any questions you may have about the recordings, however if you require any further clarification please do not hesitate to contact us at [clerk@hillingdonprimaryschool.org.uk](mailto:clerk@hillingdonprimaryschool.org.uk).

Kind regards,

A handwritten signature in black ink that reads "Ann Bowen-Breslin". The signature is written in a cursive style and is contained within a light grey rectangular box.

Ms Ann Bowen-Breslin  
Principal  
Hillingdon Primary School