



HILLINGDON PRIMARY SCHOOL

Learning and Achieving Together

Principal: Mrs Ann Bowen-Breslin (MA)
Head of School: Ms Sabrina Kelly B.Ed (Hons)

Uxbridge Road,
Hillingdon,
Middlesex,
UB10 0PH

Email: hillprimary@hillingdonprimaryschool.org.uk
Website: www.hillingdon.hillingdon.sch.co.uk

Tel: 01895 590087

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New Information and Reminder

Please follow these rules so that we keep all members of our school community as safe as possible

Dear Parent and Carer,

New Information

The Department for Education has asked schools to support with the communication of any new cases of COVID-19 up to and including the 24th December 2020. Please continue to pass on any information to Mrs Childs. Prompt communication is appreciated. Any important information will then be passed on to the relevant members of the school community. It is important that parents and staff continue to follow the above guidance so that we continue to keep each other as safe as possible and we minimise disruption during the holiday period. There will be a small group of administrators and senior leaders working up to and including the 24th December. **To support these members of staff to communicate effectively and to take a break from the evening of the 24th December onwards please make sure you keep us fully informed of any information related to COVID-19 so that we can manage the safety of us all.**

The rules and guidance are constantly changing. Please continue to support each other by talking through the rules and guidance so that everyone understands fully the tier 2 rules and we keep each other as safe as possible. Unfortunately we are still speaking with parents who do not fully understand the rules. It is important that all members of the community speak up and guide each other appropriately.

Reminder

Your child/ren should only attend school if they are well and have no COVID-19 symptoms.

Your child/ren should **NOT** attend school if a member of their household is awaiting a test or a test result for COVID-19. **This is very important. You can not assume that the result will be negative.**



A member of the Elliot Foundation Academy Trust

If the test is negative your child/ren may return to school after a discussion with us. If the test is positive then your child/ren and household members must self-isolate for the required days. Again, please pass on this information to the school.

COVID Symptoms

- A student or staff member showing symptoms of COVID-19 **MUST NOT** be in school. Symptoms include:
 - a new continuous cough,
 - a high temperature,
 - or a loss of, or change in, your normal sense of taste or smell - anosmia
 - or a student who has someone in their household who is, then your child **MUST** not be in school or college. They should be at home, in line with the [guidance for households with possible coronavirus infection](#).

What happens if a member of my family shows symptoms of Covid-19?

A student or staff member

- You must inform us immediately if your child or a member of your household shows symptoms of Covid-19. **You must not send your child into school if they or anyone in your household has symptoms. Please speak with us first. This conversation must not take place on the school site even if you are asking for advice only.** You must telephone and ask to speak with Mrs Childs or send an email to schildts@hillingdonprimaryschool.org.uk and we will gladly support and help you and your family. Email is often the quickest way of making contact as some of our administration staff are working at home as we do not have enough office space to socially distance. They will respond as soon as possible. Please be patient as we are managing a large number of parent queries.

You can read the guidance in more detail on this link. It is regularly updated and we are continually revising our plans to take account of any changes - [DFE Guidance for Schools](#). Previous school letters have also outlined the actions we are taking and they can be found on the school's website.

Thank-you for your continued patience and understanding at this difficult time.

Yours sincerely,



Ann Bowen-Breslin
Principal