# HILLINGDON PRIMARY SCHOOL

## Local Safeguarding Arrangements
## Updated Nov 2026

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| Designated Safeguarding Lead (DSL):<br>Co-Principal | Name: Sabrina Kelly<br>Email: skelly@hillingdonprimaryschool.org.uk<br>Phone: 01895 590087 ext 503 |  |
| Deputy DSL:<br>Co-Principal | Name: Samina Saidiya<br>Email:<br>ssaidiya@hillingdonprimaryschool.org.uk<br>Phone: 01895 590087 ext 521 |  |
| Deputy DSL:<br>Pastoral Care Manager, Prevent Lead (*for concerns related to radicalisation)* and Pastoral Lead | Name: Laura Chaplin<br>Email: lchaplin@hillingdonprimaryschool.org.uk<br>Phone: 01895 590087 ext 507 |  |
| Deputy DSL:<br>Vice Principal | Name: Laura Mitchell<br>Email:<br>lmitchell@hillingdonprimaryschool.org.uk<br>Phone: 01895 590087 ext 524 |  |
| Deputy DSL:<br>Assistant Principal for Inclusion<br>Special Education Needs Lead (SENCo), Designated Teacher for Care Experienced Children | Name: Roy Mitchell<br>Email:<br>rmitchell@hillingdonprimaryschool.org.uk<br>Phone: 01895 590087 ext 518 |  |
| Deputy DSL:<br>Assistant Principal | Name: Deborah Coakley<br>Email:<br>dcoakley@hillingdonprimaryschool.org.uk<br>Phone: 01895 590087 ext 547 |  |
| Deputy DSL:<br>Attendance and Welfare Officer | Name: Susan Childs<br>Email: schilds@hillingdonprimaryschool.org.uk<br>Phone: 01895 590087 ext 502 |  |

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| **Online Safety Lead:** | **Name: Samina Saidiya**<br>**Email: ssaidiya@hillingdonprimaryschool.org.uk**<br>**Phone: 01895 590087 ext 521**<br><br>**Name: Sabrina Kelly**<br>**Email: skelly@hillingdonprimaryschool.org.uk**<br>**Phone: 01895 590087 ext 503** |
| **Local Authority Designated Officer (LADO)** *- for concerns relating to adults working with children:* | **Name: Nicole Diamond**<br>**Email: ndiamond@hillingdon.gov.uk**<br>**Phone: 01895 250975 / 07943 097366** |
| **LA Multi Agency Safeguarding Hub (MASH):** | **For early help or social work support for a child in Hillingdon please contact the stronger families hub / Hillingdon MASH:**<br><br>**Email: strongerfamilieshub@hillingdon.gov.uk**<br>**Phone: 01895 556 006**<br>**Website: Stronger Families Hub - Information for professionals - Hillingdon Council** |
| **Online Safety Guidance:**<br><br>**Online Safety - reporting concerns:** | **Think U Know: Parents and carers \| CEOP Education**<br><br>**CEOP: CEOP Safety Centre** |
| **Support for parents/carers:** | **Mental Health**<br>• **YoungMinds**<br>• **Advice for parents - NHS**<br>• **CNWL Talking Therapies**<br>• **How do I find help near me? – The Good Grief Trust**<br>• **HALO Group \| Halo Children's Foundation \| Child Bereavement Charity \| London \| UK**<br><br>**Victim Support**<br>• **Domestic abuse - Victim Support**<br><br>**Women's Aid**<br>• **I need help - information and support on domestic abuse**<br>• **Refuge Service - Hillingdon**<br>• **Hillingdon Womens' Centre**<br><br>**Support for Families**<br>• **H4ALL**<br>• **Hillingdon Foodbank** |
| **Hillingdon Primary School Academy Behaviour Policy** | **Copies of all of our policies can be found on the school website at: School Policies** |
| **Hillingdon Primary School Attendance Policy** | **Copies of all of our policies can be found on the school website at: School Policies** |

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| **Other relevant local Academy Policies** | **Copies of the following relevant local policies can be found on the school website (link above):**<br>● **Anti-Bullying Policy**<br>● **Positive Handling Summary**<br>**Staff should also refer to the Staff Handbook for information relating to reporting safeguarding concerns, staff conduct and the use of mobile phones.** |

**Emergency Contacts for out of school hours:**

**Police - call 999 if a crime is taking place or someone is in immediate danger**

**Police - call 101 for non urgent Police matters that do not require an immediate response**

**MASH - 24 hours call 01895 556 006 or email strongerfamilieshub@hillingdon.gov.uk - to report a concern about a child or family**

**NSPCC Helpline: 0808 800 5000**

**ChildLine: 0800 1111**

**If you have non-urgent information about the safety or welfare of a child you can email our Safeguarding Team at safeguarding@hillingdonprimaryschool.org.uk. Please note, this email is only monitored once daily during school holidays, it is not monitored during weekends and we will only respond to Safeguarding concerns**