






HILLINGDON PRIMARY SCHOOL

Local Safeguarding Arrangements

Updated February 2026



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| <p>Designated Safeguarding Lead (DSL): Co-Principal</p> | <p>Name: Sabrina Kelly Email: skelly@hillingdonprimaryschool.org.uk Phone: 01895 590087 ext 503</p> |  |
| <p>Deputy DSL: Co-Principal</p> | <p>Name: Samina Saidiya Email: ssaidiya@hillingdonprimaryschool.org.uk Phone: 01895 590087 ext 521</p> |  |
| <p>Deputy DSL, Prevent Lead (for concerns related to radicalisation) and Pastoral Lead: Pastoral Care Manager</p> | <p>Name: Laura Chaplin Email: lchaplin@hillingdonprimaryschool.org.uk Phone: 01895 590087 ext 507</p> |  |
| <p>Deputy DSL: Vice Principal</p> | <p>Name: Laura Mitchell Email: lmitchell@hillingdonprimaryschool.org.uk Phone: 01895 590087 ext 524</p> |  |
| <p>Deputy DSL: Special Education Needs Lead (SENCo), Looked After and Post Looked After Children Designated Teacher:</p> | <p>Name: Roy Mitchell Assistant Principal for Inclusion and SENCo Email: rmitchell@hillingdonprimaryschool.org.uk Phone: 01895 590087 ext 518</p> |  |
| <p>Deputy DSL: Attendance and Welfare Officer</p> | <p>Name: Susan Childs Email: schildts@hillingdonprimaryschool.org.uk Phone: 01895 590087 ext 502</p> |  |

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| <p>Online Safety Lead:</p> | <p>Name: Samina Saidiya Email: ssaidiya@hillingdonprimaryschool.org.uk Phone: 01895 590087 ext 521</p> <p>Name: Sabrina Kelly Email: skelly@hillingdonprimaryschool.org.uk Phone: 01895 590087 ext 503</p> | |
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| <p>Local Authority Designated Officer (LADO) <i>- for concerns relating to adults working with children:</i></p> | <p>Name: Nicole Diamond Email: ndiamond@hillingdon.gov.uk Phone: 01895 250975 / 07943097366</p> | |
| <p>LA Multi Agency Safeguarding Hub (MASH):</p> | <p>For early help or social work support for a child in Hillingdon please contact the stronger families hub / Hillingdon MASH:</p> <p>Email: strongerfamilieshub@hillingdon.gov.uk Phone: 01895 556 006 Website: Stronger Families Hub - Information for professionals - Hillingdon Council</p> | |
| <p>Online Safety Guidance:</p> <p>Online Safety - reporting concerns:</p> | <p>Think U Know Parents and carers CEOP Education</p> <p>CEOP CEOP Safety Centre</p> | |
| <p>Support for parents/carers:</p> | <p>Mental Health</p> <ul style="list-style-type: none"> • YoungMinds • Advice for parents - NHS • CNWL Talking Therapies • How do I find help near me? – The Good Grief Trust • HALO Group Halo Children's Foundation Child Bereavement Charity London UK <p>Victim Support</p> <ul style="list-style-type: none"> • Domestic abuse - Victim Support <p>Women's Aid</p> <ul style="list-style-type: none"> • I need help - information and support on domestic abuse • Refuge Service - Hillingdon • Hillingdon Womens' Centre <p>Support for Families</p> <ul style="list-style-type: none"> • H4ALL • Hillingdon Foodbank | |
| <p>Hillingdon Primary School Academy Behaviour Policy</p> | <p>Copies of all of our policies can be found on the school website at: School Policies</p> | |
| <p>Hillingdon Primary School Attendance Policy</p> | <p>Copies of all of our policies can be found on the school website at: School Policies</p> | |

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| Other relevant local Academy Policies | <p>Copies of the following relevant local policies can be found on the school website (link above):</p> <ul style="list-style-type: none">• Anti-Bullying Policy• Positive Handling Summary <p>Staff should also refer to the Staff Handbook for information relating to reporting safeguarding concerns, staff conduct and the use of mobile phones.</p> |
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Emergency Contacts for out of school hours:

Police - call 999 if a crime is taking place or someone is in immediate danger

Police - call 101 for non urgent Police matters that do not require an immediate response

MASH - 24 hours call 01895 556 006 or email strongerfamilieshub@hillingdon.gov.uk - to report a concern about a child or family

NSPCC Helpline: 0808 800 5000

ChildLine: 0800 1111

If you have non-urgent information about the safety or welfare of a child you can email our Safeguarding Team at safeguarding@hillingdonprimaryschool.org.uk. Please note, this email is only monitored once daily during school holidays, it is not monitored during weekends and we will only respond to Safeguarding concerns